

A REQUEST FOR PROPOSAL FOR PROFESSIONAL SERVICES CONTRACT

Department of Highways Professional Services Procurement Bulletin 2019-09 Statewide ADA Accessibility Data Collection

This document constitutes a Request for Proposals for a Professional Service Contract from qualified individuals and organizations to furnish those services as described herein for the Commonwealth of Kentucky, Department of Highways.

I. PROJECT DESCRIPTION

One Consultant will be selected to collect and assess information with regards to Americans with Disabilities Act (ADA) accessibility compliance for the Kentucky Transportation Cabinet (KYTC) Division of Planning for use in developing an ADA transition plan and for planning and designing transportation improvement projects.

The Consultant shall:

- 1) Collect ADA accessibility data along approximately 1,800 miles of sidewalks on state-owned/maintained roadways;
- 2) Collect ADA accessibility data at approximately 11,500 intersections on state-owned/maintained roadways; and
- 3) Collect ADA accessibility data at any non-intersection pedestrian crossings on state-owned/maintained roadways.

II. PROJECT INFORMATION

Project Manager – Ramsey Quarles
User Division – Planning
Approximate Fee – \$1,000,000 Lump Sum
Project Funding – State and Federal Funds

III. PURPOSE AND NEED

To develop a complete inventory of ADA accessibility data on all state-owned/maintained roadways to support identification of pedestrian barriers in the KYTC ADA Transition Plan.

IV. DBE REQUIREMENT

The Consultant team shall include a DBE Participation Plan with their Response to Announcement to help the Department meet the 11.95% DBE goal established by FHWA. The plan needs to demonstrate how DBE companies will be mentored or used to assist in the area(s) pertaining to this contract. An additional page will be allowed in the Project Approach (Page 7) to demonstrate this plan. A maximum of 4 points will be considered in the Evaluation Factors for the DBE Participation Plan.

V. SCOPE OF WORK

The Consultant shall provide ADA accessibility data collection services of all sidewalks, intersection quadrants, and crosswalks on state-owned/maintained highways. Data may include but not be limited to:

- Sidewalk:
 - Material
 - Width
 - Cross Slope
 - Grade
- Sidewalk transition areas at intersections
- Pedestrian Ramps:
 - Type
 - Width
 - Cross Slope
 - Running Slope
 - Grade Breaks
 - Landings
 - Detectable Warnings/truncated domes
 - Steps
 - Obstacles (grates, utility covers, etc.)
 - Parking
- Pedestrian signal push button
- Crosswalks
 - Median refuge
 - Island/median cut-through
- Multi-use paths
 - Material
 - Width
 - Cross Slope
 - Grade

VI. SPECIAL INSTRUCTIONS

The Consultant will be responsible for all necessary traffic control in accordance with the current edition of the *Standard Specifications for Road and Bridge Construction* and KYTC Department of Highways Standard Drawings.

Data must be collected by KYTC county route and mile point and by Global Positioning System (GPS) latitude and longitude. Consultant must provide data collected in .csv file format and must provide verification of GPS accuracy.

Instructions for Response to Announcement can be found at:

<https://transportation.ky.gov/ProfessionalServices/Pages/Respond-to-an-Announcement.aspx>

VII. ADDITIONAL INFORMATION

[Sidewalk/Crosswalk GIS Files](#)

[ADA Intersection Data](#)

VIII. PREQUALIFICATION REQUIREMENTS

To respond to this project, the project team must be prequalified in the following areas by the response due date of this advertisement.

TRANSPORTATION PLANNING

- Road Centerline Data Collection
- Pedestrian & Bicycle Facility Planning & Design

IX. PROCUREMENT SCHEDULE

Dates other than Response Date are tentative and provided for information only.

- Bulletin Posted - March 12, 2019
- Response Date - April 3, 2019 by 4:30 PM ET (Frankfort Time)
- First Selection – April 8, 2019
- Final Selection - April 24, 2019
- Contract Scoping Conference - May 1, 2019
- Notice to Proceed - July 1, 2019

X. PROJECT SCHEDULE

All data must be collected and delivered within 12 months of notice to proceed.

XI. EVALUATION FACTORS

Consultants will be evaluated by the selection committee based on the following, weighted factors:

1. Project approach and proposed procedures to accomplish the services for the project. (35 points)
2. Demonstrated experience and past record of performance of Consultant personnel with data collection for KYTC and/or federal, local or other state governmental agencies. (25 points)
3. Capacity and availability of personnel and equipment to comply with project schedule. (20 points)
4. Demonstrated familiarity with ADA accessibility requirements. (15 points)
5. DBE Participation Plan. (4 points)
6. Knowledge of the locality and familiarity of the general geographic area. (2 points)

XII. SELECTION COMMITTEE MEMBERS

1. Ramsey Quarles, User Division
2. Jadie Tomlinson, P.E., User Division
3. Stewart Lich P.E., Secretary's Pool
4. Wendy Southworth P.E., Secretary's Pool
5. Brad Rister P.E., Governor's Pool